



**Prequalified Ready Employees for Power**  
Preparing Tomorrow's Energy Professionals

Prequalified Ready Employees for Power Intl  
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A Division of Sadinsky & Partners Intl LLC

PReP Position Profile – Section Operator NYS Utilities

2.3.2016

Compensation - \$35 - \$40 /hr depending – with overtime incumbents are making over \$90 K per year.  
Benefits – Rich Investor Owned Utility Benefits. Great Career Move for college grads and Vets.

Minimum Reqs – 5 years in System Ops, Distribution or Transmission Ops. Two + years as a supervisor.

Education: AA degree in Electrical Technology – 3 years in electric operation or related functions  
BS EE preferred - Military Service preferred. NERC Certification not required

Duties: Under directive supervision coordinates the operation of Section facilities which may affect the electric and gas transmission and distribution systems.

1. Coordinates the outage of lines and equipment for testing, maintenance and repairs to assure continuity of service in cooperation with Area and District operating personnel.
2. Issues switching orders for de-energizing, grounding, tagging and re-energizing transmission, sub-transmission, distribution, substation and generating plant facilities.
3. Assures rigid observance of 'Operating Instructions for Switching and Tagging Procedures of Electric Lines and Equipment', and standard procedures for gas operations.
4. Makes initial analysis of trouble in his Section and initiates action to minimize interruptions.
5. Operates and monitors supervisory controlled electric substations throughout the Section.
6. Monitors and maintains gas pressures at given locations within predetermined limits by means of supervisory control equipment.
7. Keeps logs of operations in his Section to supplement automatically recorded data.
8. Marks up system diagram boards to conform with current field conditions.
9. Receives trouble calls when customer service personnel and switchboard operators are off duty.
10. Dispatches crews for minor troubles during this period. Recognizes unusual conditions and situations and informs responsible Corporate, Area or District operating personnel.

Must have the leadership, interpersonal and communications skills to work with existing processes, personnel and systems with a commitment to continuous improvement balancing real time operation's needs, budgetary constraints and new projects and technology.

Candidates need to demonstrate capability, commitment and competence.

This is a role for an experienced novice or new operator seeking to join a utility leader in NYS to learn and work and become familiar with essential sections of their systems operations. These skills and experiences serve as a foundation for building a System Ops career.

PReP Intl and its clients are Equal Employment Opportunity Employers.

All selection and referral decisions are made on the basis of bona fide occupational qualifications.

Qualified Minorities, Women and Veterans are encouraged to apply.

Interested parties should register and complete a career interest questionnaire at [www.prepintl.com](http://www.prepintl.com).

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