



Prequalified Ready Employees for Power

Preparing Tomorrow's Energy Professionals

Prequalified Ready Employees for Power Intl
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A Division of Sadinsky & Partners Intl, LLC
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PREP Intl Position Profile - Simulation Training Coordinator - Transmission System Ops – Midwest IOU
New training role with a major Investor Owned Utility in the Midwest **\$90- \$114 K + Benefits**

Responsible for designing, developing, implementing and maintaining an effective documented simulation training program using a systematic approach to training (SAT) and ADDIE, learning objectives, training content, curriculum, methods, procedures to improve the effectiveness of training methods and documentation. Not shifts - mostly days.

- ⊖ Designs, develops and delivers the simulation and skills training program related to Transmission System Ops.
- ⊖ Using the Energy Management System (EMS) Simulator, ensures that Operators are competent to perform reliability related and other job tasks on the Bulk Electric System.
- ⊖ Develops simulator exercises, including objectives, scenarios, assessments and generates NERC Individual Learning Activities (ILAs) to support job skill training and qualification. Maintains related records.
- ⊖ Maintains and presents NERC compliance training documentation for compliance audits.
- ⊖ Coordinates and coaches training staff and management team to provide a cohesive overall training program.
- ⊖ Facilitates drills and exercises to support initial training, onboarding, Certification maintenance and continuing ed.
- ⊖ Coordinates with EMS and model support staff to keep the Simulator functioning properly and model updated.

Ideal candidates will possess a BS/BA degree in Business, Finance, Education, Engineering or related field, BITO or RC Certification. 10 years of operating experience, relevant military ops and/or training may be equivalent to a BS/BA.

Trainer certification that meets NERC reqs, and/or secondary, post-secondary or experience in adult education or training, with related experience in design, development and implementation of regulatory required workplace training programs with knowledge and experience with Regional and NERC standards and business rules.

Minimum 5-10 years electric utility experience in Generation, Transmission and/or Distribution System Ops, and/or Training with an understanding of the related principles, rules and regulations.

- ⊖ Captures abnormal system events for simulator based scenarios to enhance emergency operations skills.
- ⊖ Creates training scenarios for Black Start System Restoration, Load Shedding and major weather events.
- ⊖ Works with Ops & Training staff to document, communicate learnings & policy/procedure review as appropriate.

Provides and/or coordinates job skills and knowledge related instruction in on-line, classroom & one-on-one settings. Maintains accurate training records & provides feedback to supervisors and trainees. Performs job skills evaluations and facilitates coaching and learning opportunities necessary to guide and improve training efforts and focus.

Supports System Ops goals of compliance with NERC Standards, regional entity criteria, safety/security and business practices. Maintains appropriate relationships and communications with System Ops mgt as well as resources/contacts outside of the company. Serves as an influential member of the regional Operations Training Working Group. Participates in the NA Transmission Forum Operator Training Practices Group including facilitating peer reviews within the company or at participating members. Uses contacts and teams effectively to develop budgets, programs, recommendations and implement best practices in System Ops.

Perform & document an annual formal simulator training program assessment, addressing training needs for employees, staff & customers. Must demonstrate knowledge & ability to apply adult learning best practices in a work place setting with skills needed to deal with spirited audiences during presentations & be an effective team player.

Employee must maintain a high level of professionalism at all times & possess a progressive, dynamic attitude toward solving problems, improving processes and working with others. Candidate must have demonstrated skills in math, business writing, effective communication, training, technical reading, organization, planning, scheduling, presentations, interpersonal relationships, teambuilding, mentoring & conflict resolution with demonstrated skills in Microsoft Access, Excel, Word. Must be able to handle confidential information appropriately, conceptualize, handle multiple priorities, apply tact, diplomacy, reason and logic.

Our Client and PREP Intl are equal opportunity employers who considers all qualified applicants without regard to race, color, sex, sexual orientation, gender identity, age, religion, disability, national origin, citizenship, height, weight, genetic information, marital status, pregnancy, protected veteran status or any other status protected by law. Qualified Veterans, minorities and women are encouraged to [apply online](#).